



**New Durham Board of Selectmen
Public Meeting
Fire Station Community Room
Monday, December 17, 2012**

Meeting called to order by Chairman Bickford.

Executive office 4130- The Board spoke about the changes in the budget due to the Land Use position and benefit lines. The Board wants to check with Don Jutton of MRI about where assessing and land use hours should be in the budget.

Selectman Jarvis motions to approve account #4130 in the amount of \$155,693. Second by Chairman Bickford, 3-0.

Selectman Jarvis motions to approve budget #4140 Elections & Registration in the amount of \$122,970. Second by Selectman Kratovil, 3-0.

Financial was adjusted for the eight hours that won't be coming out of the assessing budget now. The Board added those hours to the salary line.

Selectman Jarvis motions to approve budget #4150 Financial in the amount of \$105,364. Second by Chairman Bickford, 3-0.

Selectman Kratovil motions to approve budget #4152 Assessing in the amount of \$45,469. Second by Selectman Jarvis, 3-0.

Selectman Jarvis motions to approve budget #4195 Cemeteries in the amount of \$3,075. Second by Chairman Bickford. Selectman Kratovil discussed his disagreement in lowering the opening graves line. Roll call vote: Bickford-Aye, Jarvis- Aye, Kratovil-Opposed.

Chairman Bickford motions to allow the Town Administrator to sign a fuel contract for gasoline to lock in on pricing. Second by Selectman Jarvis, 3-0.

Selectman Kratovil stated that he believes it's a good time to discuss the Deputy Chief of the Fire Department and how much the position will be funded.

Motion by Selectman Jarvis to approve budget #4240 Building Inspector in the amount of \$28,569. Second by Chairman Bickford, roll call vote: Jarvis-aye, Bickford-aye, Kratovil-opposed.

Motion by Selectman Jarvis to approve budget #4290-20 Emergency Management in the amount of \$17,470. Second by Chairman Bickford, 3-0.

The Board talked about a retirement in the Highway Department. Chairman Bickford said the Board should talk about this and decide where they are going in filling the position.

Selectman Kratovil motions to approve budget #4319 Equipment Mechanic in the amount of \$137,301. Second by Selectman Jarvis, 3-0.

Selectman Jarvis motions to approve budget #4324 Solid Waste Disposal in the amount of \$238,313. Second by Chairman Bickford, 3-0.

Selectman Jarvis motions to approve budget #4411 Health Officer in the amount of \$2,170. Second by Chairman Bickford, 3-0.

Selectman Jarvis motions to approve budget #4520 Parks & Recreation in the amount of \$63,819. Second by Chairman Bickford, 3-0.

The Board discussed the Fire Department command vehicle and if the Board should approve the department in going forward in repairing it. The most recent quote for the repairs came in at about half of what the equipment mechanic expected.

Selectman Kratovil motions to approve budget #4319 Equipment Mechanic in the amount of \$134,201. Second by Chairman Bickford, roll call vote: Jarvis- opposed, Bickford-aye, Kratovil-aye.

Selectman Jarvis brought up the recent vote on the library budget and the raise requested for the assistant librarian. Chairman Bickford said the Board didn't necessarily reject the raise but rather chose to fund raises this year in a different fashion.

Chairman Bickford motions to approve budget #4902 Capital Outlay/Equipment in the amount of \$173,000. Second by Selectman Kratovil, roll call vote: Jarvis-opposed, Bickford-aye, Kratovil-aye.

Chairman Bickford motions to approve budget #4903 Capital Outlay/Buildings in the amount of \$1. Second by Selectman Kratovil, 3-0.

Chairman Bickford motions to approve budget #4909 Improvements other than Buildings in the amount of \$7,000. Second by Selectman Jarvis, roll call vote: Jarvis-aye, Bickford-aye, Kratovil- opposed.

Selectman Jarvis motions to approve budget #4299 Other Public Safety in the amount of \$8,714. Fails for a lack of a second.

Chairman Bickford motions to approve budget #4299 Other Public Safety in the amount of \$17,714. Second by Selectman Kratovil, roll call vote: Jarvis-opposed, Bickford-aye, Kratovil-aye.

Selectman Kratovil motioned to recess. Second by Chairman Bickford, 3-0 roll call vote. The Board recessed at 11:45.

The Board came back into session at 12:10 P.M. Don Jutton, Alan Gould, and Don Bliss from Municipal Resources Inc. joined the Board.

The Board discussed the Town budget and the transition to showing the total cost per department.

Chairman Bickford motions to enter nonpublic session under 91-A:3 II (C)- *Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant;* Second by Selectman Jarvis, 3-0.

Selectman Jarvis motioned to leave nonpublic at 1:43. Chairman Bickford second, 3-0 roll call vote.

The Board re-entered public session at 1:50.

Selectman Kratovil motions to seal the nonpublic minutes. Second by Selectmen Jarvis, 3-0.

Chairman Bickford motions to add Patty Tollner to the Meetinghouse Committee. Second by Selectman Jarvis, 3-0 .

The Board will consider Kathy King's resume and application to the committee and decide in a couple weeks.

The Board talked about their extension with Municipal Resources Inc.

Selectman Jarvis motions to extend the Town's contract with MRI through March 31, 2013 for administrative services. Second by Chairman Bickford, 3-0.

Selectman Jarvis motions to approve the draft Land Use Administrative Assistant job description as edited by MRI. Second by Selectman Kratovil, 3-0.

Selectman Jarvis brought up the idea of the Welfare department trying to collect from residents with outstanding debts.

The Board discussed their schedule for meetings. They wanted to stick with their current format of the first meeting being a night meeting and the second of the month an afternoon meeting.

The Board talked about the new Land Use Administrative Assistant and the scheduling for the position.

Building Inspector Arthur Capello joined the Board to talk about front wall repair at Town Hall. The Town only received one bid for the work to be done, which was from Lakes Region Construction for \$11,350.

Selectman Jarvis motions to award the contract for front wall repair of Town Hall to Lakes Region Construction in the amount of \$11,350 and any work unknown at beginning at \$47.50 per hour and material cost plus 10%. Second by Chairman Bickford, roll call vote: Jarvis-aye, Bickford-aye, Kratovil- opposed.

The Board set a meeting for this Saturday at 9:30 A.M. to award the bid for plumbing and electrical work in Town Hall.

Mr. Capello talked to the Board about starting a capital reserve fund for mapping for flood zones. He notified the Board that flood insurance rates will increase without it being done.

Chairman Bickford motions to allow Mr. Capello to contact Town Counsel in regards to a property on Country Lane. Second by Selectman Jarvis, 3-0.

Selectman Jarvis motions to approve the minutes of August 20, 2012 meeting as amended. Second by Chairman Bickford, 2-0. Selectman Kratovil abstained due to this absence.

Selectman Jarvis motions to approve the minutes of November 14, 2012 meeting as amended.

Selectman Jarvis motions to approve the minutes of December 10, 2012 meeting as amended. Second by Chairman Bickford, 3-0.

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Selectman Jarvis motions to adjourn. Second by Chairman Bickford, 3-0.

Meeting adjourned at 4:23 P.M.